

General Safe banking Tips

- a. Know your staff, customers and vendors
- b. Regularly check your bank statements
- c. Beware of using freebies/offered by 3rd parties - pens, USBs etc.
- d. Keep your office devices updated with latest antivirus/anti malware etc
- e. Be careful when using free wifi for devices used for internet banking, email ID access
- f. Use corporate email ids rather than internet email id like yahoo, gmail etc for official purpose
- g. Secure your cheques books, signatory list etc, passwords
- h. Keep your contact details updated with the bank